

Andrew Chait

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OBJECTIVE: To secure a position with a well established organization with a stable environment that will lead to a lasting relationship in the field of Finance, with specific interest in an analyst, real estate, or sales position.

EDUCATION:

Santa Clara University, Leavey School of Business—Santa Clara, California

Bachelor of Science in Finance, minor in Political Science, June 2016

Loyola High School, Los Angeles, California, June 2012

EXPERIENCES:

Santa Clara University Development Office - Student Caller Supervisor – May 2015 - Present

- Motivate and mentor Student Callers to raise donation to better Santa Clara University's community.
- Managing the daily needs of the Call Center, which include: keeping morale high, giving daily opening log, making sure pledge cards get sent out, giving advice, performance reviews, hiring of new employees.
- Supervised and over saw over \$320,669.77 of gifts to the Santa Clara Fund.

Fisher Investments - Client Programs Junior Associate- June 2015 – September 2015

- Directly communicate with clients and impact their affinity to the firm by reaching out to them and extending an invitation to the upcoming events.
- Completed certain projects that used Excel, Word, PowerPoint, Office, Access and other databases.
- Data Entry as well as Client outreach.

Santa Clara University Development Office - Student Caller – September 2013- Present

- Updated alumni, parents, and families of the recent and upcoming events at the University.
- Raised \$29,010 in donations for continued support to Santa Clara University and was award MVP for the 2014-2015 academic year.
- Awarded MVP winter quarter 2015 for raising \$18,000 on 61 pledges with a pledge rate of 85%.

Tau Kappa Epsilon Fraternity - Social Chair - Santa Clara University Chapter – May 2014 – June 2015

- Served on the Executive board of the Santa Clara University Chapter.
- Managed and allocated a budget of \$21,000 this school year.
- Organized and planned social events for the 2014-2015 school year.
- Ensured all social events were in accordance with safety policies; consulted with social committee and executive board members to address any planning, facility or budgetary issues.

Santa Monica Pier - Games attendant – June 2013- September 2013

- Managed and ran various attractions; Interacted with thousands of customers a day.
- Communicated rules, instructions and safety information effectively to park visitors.
- Responsible for managing and maintaining accountability for the cashier box.

Dog is Good - Warehouse Assistant - May 2012- September 2012

- Completed client orders as well as performed inventory checks.
- Facilitated teamwork and communication through work with managers and coworkers
- Planned and implemented dog shows to run smoothly as well as supported all of the clients needs.

PROJECTS:

- Individual Consulting Project: A multimedia research project designed to apply theory to practice and propose meaningful initiative in a business environment and incorporate elements of sustainability.
- Community Consulting Project: A group project that consisted of designing, developing, and delivering a service project which addresses an issue related to Rady's Children Hospital
- Capstone Project: An in depth analysis of a Silicon Valley company (SuperMicro). Calculated expenses, profits and prepared statements of cash flows, income statements and balance sheets. Analyzed the industry, Competitors, Key Strategies, and Future Outlook.

SKILLS:

Microsoft Office, Microsoft Windows, Mac OSX, Microsoft Word, Excel, PowerPoint, Facebook, Instagram